

TEMPO: DONATIONS AND MEMBERSHIP FEES

TEMPO is a registered charity that can issue official tax receipts for donations received. We are registered under the name TORONTO EARLY MUSIC PLAYERS ORGANIZATION. Our Registration number is 119266419 RR 0001. We welcome donations to support our activities.

For members, the annual fee is \$100. First-time attendees do not have to pay for their first workshop; after that, they can pay \$20 per session or become a member and pay \$100.

How to Pay or Donate to TEMPO, 2026–2027 season

TEMPO accepts payments by Interac e-Transfer or by cheque. Cash payments are not possible. The preferred payment method is by e-Transfer: it makes bookkeeping simple and you receive your receipt by email immediately.

Interac e-Transfer instructions:

1. These are general instructions. Each financial institution will have its own process.
2. Log into your online banking portal. If you don't use online banking, you will have to set this up with your financial institution.
3. Go to the transfer option in the menu. You will be making an Interac e-Transfer.
4. Add recipient. You can name it whatever you want; we like TEMPO. You **must specify** this email address — **tempotoronto@outlook.com** — or the transfer will not work.
5. Select an option similar to Send Interac e-Transfer.
6. Select the recipient you just set up: tempotoronto@outlook.com.
7. A message is not required but if you include a donation with your membership fee, please confirm the donation amount in the message section of the e-transfer and include your email address so we can send you your official charitable tax receipt. For membership fee payments you may receive an email from your financial institution confirming the transfer. This can serve as your receipt. If you need a receipt from us, we will send you one.
8. The TEMPO account is set up for autodeposit; your transfer will be deposited directly into TEMPO's bank account. You may be asked to confirm that a security question is not required.
9. Complete the transfer. You may be asked to confirm the transfer; please confirm or else the transfer will not go through.

Cheque instructions

1. Please make your cheque payable to "TEMPO Toronto" and send it to:
TEMPO Toronto
21–72 Isabella Street
Toronto ON M4Y 1N4
2. Please include your email address with your cheque.
3. Please indicate on the cheque if this is a donation, and we will send you a tax receipt. If you need a receipt from us for membership fees, we will send you one.